



Action Council Member Meeting.

Date: Friday, November 3, 2023, 9:30am – 11:30am.

Attendees.

Council members present: Erin Stout, Jacqui Jones, Kimberly Cary, Kristi Ray, and Shannon Dault.

Agenda.

1. Introductions.
2. Icebreaker.
3. Group agreements.
4. Recommendation 1 Action Plan wrap-up.

Notes: Kari recommended rewording the recommendation to reflect the intent and align with the SMART Goals. The Council discussed and the recommendation will now read as: Inform families of child care programs that provide an inclusive environment for children with special needs and empower them with the tools to make the best selection.

SMART Goal 1: Define inclusion from a professional and a family perspective.

The Action Council reviewed the action steps created by the Family Council and added a step to analyze responses. Family and staff experiences will also be captured utilizing the Google form created from the action steps within this goal.

SMART Goal 2: Identify an existing tool that will guide families in determining if a program meets their child's needs.

The action steps for this goal will include reaching out to the Community Inclusion Team for resources, researching the Preschool Inclusion Toolbox, selecting a tool, and providing the selected tool to parents and families through the following potential sources: Early Intervention Parent Liaison and providers, the Help Me Grow website, the CCR&R website, the 2-1-1 website, a Facebook post to be shared publicly and within local parenting groups, shared through families on the Community Inclusion Team, and shared to support groups. Making the tool widely available through a variety of sources will signal completion of this goal. The Action Council determined that six months would be sufficient time to select and provide the tool to families through a variety of sources.

SMART Goal 3: Identify licensed providers that provide care for children with a specific identified need.

To streamline the process, the Action Council suggested contacting Child Care Connection to request a list of child care providers that are equipped to care for children

with a specific identified need, if one is available. The Council will also reach out to child care providers directly to find out if they are equipped to care for children with specific needs. Once this data is collected and a list is created, it will be shared with the sources in SMART Goal 2 for families to access. The Council would like to determine if this list is being utilized by families to find child care, and one way discussed would be to reach out to the providers on the list and ask if any families indicated that this list is how they heard about the provider. The completion of this goal would be to make the provider list available for families to access. This goal could be achieved within six months' time.

The Action Council reviewed previously identified potential risks, barriers, and solutions for this Action Plan, local and state organization participation and funding needed for the work, and what full implementation of this Action Plan may look like. No changes or additions were suggested.

5. Start Recommendation 2 Action Plan.

Notes: No time was available to start this agenda item.

Before next meeting...

- Start to consider SMART Goals for Recommendation 2, including action steps.