



## Family Council All Member Meeting

Family Council Members

Date: December 18th, 2023

### Attendees

**Council members present:** Ana De La Luz, Kaylee Peters, Brittany Nielsen, Luisa F Alfaro, Yoselin Martinez, Maria Salazar, Natalalee Contreras, Pankti Jani, and Maria Pizano.

### Agenda

- I. Introductions
- II. Icebreaker

- III. CQI

Note: This is a method used by organizations to improve quality and efficiency over time. This method will be used to plan and evaluate the Action Plan. Family Council members will be utilizing Continuous Quality Improvement and SMART goals in creating Action Plans for Region 34(Lake County).

- IV. **Action and Implementation Plan:**

Notes: The Family and Community Engagement Specialist shared and discussed how the Action Plan will be used during Year 2. Council members had decided to work on two recommendations made for the Early Childhood Regional Needs Assessment. Provided an overview of recommendations and reviewed guiding questions to support final recommendation selection. The Family Council members discussed the Strengths, Weaknesses, Opportunities, and Threats of each Recommendation. All the questions from the Action Plan template were discussed and displayed in PowerPoint slides. Council members were asked if they wanted to add anything to the Action Plan template. Feedback from the discussion was added to the Action Plan template during the meeting.

- V. **Recommendation:**

Notes: The selected Recommendations from the Early Childhood Regional Needs assessment were reviewed. Both Action and Family Council members finalized the Recommendations to focus on for the Action Plan. The Family Council decided to work on recommendation two, **Create a centralized hub for resources and services.** Council members discussed possible overlaps between Recommendations for Action Plan.



The Family and Community Engagement Specialist shared the digital website cost (proposal cost) received by Wolko Designs and asked Council members for more sources to create a website.

**VI. Year Two Preview**

- a. Submit Action Plan.
- b. Mental and Behavioral Health.

Notes: Birth to Five Illinois is transitioning to Mental and Behavioral Health, The Family and Community Engagement Specialist shared what February to July will look like. A PowerPoint presentation was shared with Action Council members, so they understood the scope of work between February and July.

**VII. Meeting Cadence**

Notes: Family Council members decided to meet on the third Wednesday at 7:00 pm via Zoom virtual platform monthly.

**Before the next meeting...**

- a. Meeting reminder, any extra reminders as needed.
- b. Follow up with any thoughts on the discussion points or recommendations.
- c. Council members will continue to share mental health resources.

**Next meeting :** Wednesday, February 21<sup>st</sup> 7:00 pm via Zoom.