



## Action Council All Member Meeting

Action Council Members: Liz S., Andrea V., Stephanie C., Victoria O., Tricia S. Deedee B., Adilene L., Christine B., Lorena N., LuAnna H., April W., Kristy B., Gretchen S.

Date: Wednesday, November 29th, 10:30am – 12:00pm

### Agenda

1. Introductions
  - a. David opened the meeting by informing the Action Council members about the team's recent meeting with the Data Strategist to discuss the progress of the Action Plan. Acknowledging the new location of the meeting, and more members being in person, David invited everyone to introduce themselves. The members also shared their experiences of returning to work after the Thanksgiving break. David then proceeded with the housekeeping items.
2. Community agreements
  - a. Alicia went over the community agreements with the members.
3. The Four Agreements
  - a. Alicia presented the Four Agreements to the members which are similar to the group agreements the members agreed on at the beginning of year two. The four agreements are:
    - i. Be impeccable with your word.
    - ii. Don't take anything personally.
    - iii. Don't make assumptions.
    - iv. Always do your best.
  - b. David emphasized the importance of being mindful when working with Family Council members in workgroups. He then inquired whether members have experience with similar workgroup meetings in their respective professions.
    - i. Members shared insights on workgroup meetings and Family Council collaboration.
4. Action Plan Review
  - a. David informed the members about their recent meeting with Leslie, the Data Strategist from Birth to Five Illinois, held on November 17<sup>th</sup>. He conveyed her overall positive assessment of the team's direction. Subsequently, he presented the notes and feedback gathered from the meeting, specifically regarding the SMART Goals chart. He then provided ample time for team members to thoroughly review the feedback.



- i. Council members engaged in a constructive discussion, analyzing the feedback, and identifying potential strategies to enhance the chart's clarity, measurability, and overall effectiveness in guiding the team's progress.
- 5. Updates/Next steps
  - a. Alicia shared updates with the members and December meeting dates.