



Action & Family Council Workgroup Summary

Action & Family Council Members.

Date: January 9, 2023 3:30–5:30pm.

Attendees

Council members present: Alisa Adams-Miller, Jill Andrews, Taylor Bodnar, Cassidy Brown, Misty Eftink, Shelia Foster, Hannah Hyder, Jessica Johnson, Brandi Respondek, Paula Schnicker-Johnson, Kristin Stewart, Christy Vaughan, Elizabeth Zurliene.

Agenda

1. We went through group agreements.
2. Council members reviewed recommendations.
3. Is there anything in the SMART goals matrix that needs to be changed/updated?
 - a. Council members presented ideas on changes and updates to the Action Plan.

Before next meeting...

- Give any additional feedback for BOTH Recommendations.
- Mid-Year Survey from the State Team.
- Revisit the date and time of the meeting.



Family Council All Member Meeting

Family Council Members

Date: September

Attendees

Council members present: (first and last name)

Council members absent: (first and last name)

Agenda

1. Introductions
2. Year 1 overview
3. Group agreements
4. Addendum
5. CQI
6. Action Plan recommendations

Before next meeting...

- List any next steps or reminders for Council members here



Action Council New Member Meeting

Action Council Members

Date: September

Attendees

Council members present: (first and last name)

Council members absent: (first and last name)

Agenda

1. Introductions
2. Ice breaker
3. Welcome to the Council
4. Action Council meetings
 - a. Meeting cadence
 - b. Participation
 - c. Absences
5. Orientation Guide
6. Year 1 work
7. Year 2 work

Before next meeting...

- List any next steps or reminders for Council members here



Action Council All Member Meeting

Action Council Members

Date: September

Attendees

Council members present: (first and last name)

Council members absent: (first and last name)

Agenda

1. Introductions
2. Year 1 overview
3. Group agreements
4. Addendum
5. Action Plan recommendations

Before next meeting...

- List any next steps or reminders for Council members here



From October through January, you will need to use the Action Plan Template to create agendas and meeting plans. Below are suggested meeting schedules. **Whatever you choose to do, your monthly plans must be submitted to the State Team by September 29th so we can understand and help support the work cadence you've chosen.**

If you select two recommendations and ask everyone to work on one recommendation at a time

October

Meeting 1: Review questions 1-2b for recommendation 1, discuss questions 3 and 4

Meeting 2: Discuss questions 5-8 for recommendation 1

November

Meeting 1: Discuss questions 9-12 for recommendation 1

Meeting 2: Review questions 1-2b for recommendation 2, discuss questions 3 and 4

December

Meeting 1: Discuss questions 5-8 for recommendation 2

Meeting 2: (optional, maybe hold as catch-up meeting)

January

Meeting 1: Discuss questions 9-12 for recommendation 1

Meeting 2: Action Plan final report out (should go through all edits and changes, then reconcile all final feedback into one document for the State Team)

If you select three recommendations and ask everyone to work on one recommendation at a time

October

Meeting 1: Review questions 1-2b for recommendation 1, discuss questions 3-7

Meeting 2: Discuss questions 8-12 for recommendation 1

November

Meeting 1: Review questions 1-2b for recommendation 2, discuss questions 3-7

Meeting 2: Discuss questions 8-12 for recommendation 2



December

Meeting 1: Review questions 1-2b for recommendation 3, discuss questions 3-7

Meeting 2: (optional, maybe hold as catch-up meeting)

January

Meeting 1: Discuss questions 8-12 for recommendation 2

Meeting 2: Action Plan final report out (should go through all edits and changes, then reconcile all final feedback into one document for the State Team)

If you choose to do one regular Council meeting a month and one workgroup meeting a month

October

Meeting 1: Council meeting, possibly invite someone to speak

Meeting 2: Review questions 1-2b for all recommendations, Council members break into workgroups and discuss questions 3 and 4

November

Meeting 1: Council meeting, possibly invite someone to speak

Meeting 2: Council members break into workgroups and discuss questions 5 to 7

December

Meeting 1: Council members break into workgroups and discuss questions 8 to 10

Meeting 2: (optional, maybe hold as catch-up meeting)

January

Meeting 1: Council members break into workgroups and discuss questions 11 and 12

Meeting 2: Action Plan final report out (should go through all edits and changes, then reconcile all final feedback into one document for the State Team)