



AM Workgroup Meeting Notes

Date: Friday, January 5, 2024, 11:00 am-1:00 pm.

Attendees

Council members present: Simone Gatlin, Angela Ballard, Karina Slaughter, Adelia Brienzo, Rochelle Golliday, Janis Jones, Felicia McBride.

Council members absent: Leatha Asbury, Diamond Ross, Briana Wright, Kamilat Soyege, Danielle Taylor.

Agenda

1. Welcome.

Notes:

- Ashonti Jackson, our Regional Council Manager, opened the room to the Council members, wished them a Happy New Year, and let them know this was our last Workgroup meeting.
2. Introduction/Ice Breaker.
 - What is a small act of kindness you were once shown that you'll never forget?
 - What's something you wish you'd learned earlier in life?
 - What is one thing you wish you'd been taught in school?

Notes:

- The Council members had the opportunity to answer the above questions and share with the group.
3. Group agreements.

Notes:

- Council members agreed not to change the Group agreements at this time.
4. Four Agreements

Notes:

- Ashonti introduced "The Four Agreements" to the council members and asked if anyone was familiar with the book and, if so, how they liked the book and if they applied it to everyday life.
5. Action Plan Review



Notes:

- Council members reviewed the Action Plan and were asked to jot down any notes or anything that stood out. They also discussed the Smart Goals, the steps to meeting the goal, the Time Frame, and Barriers/Risks.
 - Smart Goals:
 - Recommendation 1: Encourage programs to hire specialized staff and provide professional and educational development at little or no cost to staff.
 - Support execution of 3 or more professional development training in targeted communities with high suspension rates to increase SEL training, ACEs training, and Trauma Informed training for staff by December 31, 2024

Steps to meeting Goal:

1. Establish partnerships
2. Conduct a comprehensive needs assessment in targeted communities
3. Locate at least five local professionals/organizations
4. By June 30, 2024, create and share a resource list
5. Implement a robust promotional strategy to inform and encourage staff members to participate in the training sessions.
6. Collect feedback
7. Provide ongoing webinars/recordings/snippets

Time Frame:

1. Needs Assessment(Month 1-2)
2. Collaboration & Resource Gathering(Month 3-4)
3. Customized Training Module Development(Month 5-8)
4. Promotion & Communication Strategy (Month 9-10)
5. Execution of Training Sessions (Month 11-15)
6. Ongoing System for Updates (Month 16-17)
7. Evaluation & Feedback (Month 18)
8. Documentation & Reporting (Month 18)
9. Outreach for ongoing Training (Months 1-18 & beyond)
10. Reflection & Adjustment (Month 18 & ongoing)



What are some proposed solutions to the anticipated risks/barriers to meeting goals?

- Lack of Participant Engagement
 - Solution: Incorporate interactive elements, case studies, and group activities into the training sessions to enhance participant engagement.
- Scheduling Conflicts
 - Solution: Offer flexible scheduling options, including evenings or weekends, to accommodate diverse participant schedules.
- Measuring Impact
 - Solution: Implement pre-and post-training assessments to measure knowledge and skills gained.

How will you know when the recommendation is fully implemented?

- Completion of training session rates
- Establishment of ongoing training system
- Attendance & participation
- Feedback & Evaluation
- Documentation & Reporting
- Community Awareness & Engagement
- Reduction in suspension rates
- Transfer of Knowledge
- When funding becomes available
- When we have staff availability
- When most of the communities/organizations are participating
- Long Term Impact

What do you predict will happen if this recommendation is implemented?

- Enhanced Staff Competencies
- Improved School Culture
- Reduced Suspension Rates
- Increased Student Well-being
- Community Empowerment
- Sustainability of Training Initiatives
- Positive Community Perceptions
- Transfer of Knowledge
- Increased Collaboration of Partnerships
- Measurable Impact

Notes:



- Council members reviewed the Action Plan and were asked to jot down any notes or anything that stood out. They also discussed the Smart Goals, the steps to meeting the goal, the Time Frame, and Barriers/Risks.
 - Smart Goals:
 - Recommendation 2: Optimize community partnerships and collaborations to develop unified mechanisms to connect families across the Region with resources and ECEC programs.
 - By December 2025, hold at least 4 (Early Spring/Early Fall) (Jan-July 6 months apart) community events and build an ECEC resource hub to raise awareness of ECEC programs in the Region.

Steps to meeting goal:

- Identify community members and organizations who are passionate about ECEC and have influence within different segments of the Region.
- Create a community pre-implementation survey to address community awareness and understanding of ECEC programs with results received by 5/30/24.
- Develop a centralized online platform or physical resource hub that serves as a one-stop shop for information on programs.
- Create community collaborative events centered on ECEC programs, supporting organizations and families.
- Create a post survey to evaluate the effectiveness of collaborative efforts to raise ECEC awareness.
- Time Frame:
 - Needs Assessment & Planning (Month 1-3)
 - Community event preparation & promotion (Month 4-6)
 - Community events implementation (Month 7-9)
 - ECEC Resource Hub Development & Launch (Month 10-12)
 - Resource Hub Outreach & User Engagement (Month 13-15)
 - Ongoing Evaluation & Refinement (Month 16-18)
 - Sustainability Planning & Partnerships (Month 19-21)
 - Final Evaluation & Reporting (Month 22-24)

Before the next meeting...

- Next Meetings
 - PM Office Hour: 12/20/23 6-7pm
 - AM Workgroup: 1/5/24 11 am-1pm
 - PM Workgroup: 1/8/24 5:30-7:30 pm
 - Family Council Meeting 1/10/24 5:30-7:30 pm