



## Action & Family Council Workgroup Planning

Action & Family Council Members

Date: Thursday, September 26<sup>th</sup>

### Attendees

Council members present: Lynn Burgett, Michelle States, Douglas Bury, Courtney Long, Heather Schichner, Staci Coussens, Amy Sloan Gray, Donna Ashley, Brenda Lee Smith, Jennifer Hertter, Ashley Berlett, Allisa List, Irene Diep, Meredith Kerley, Christina Hutter, Katie Oliger

Council members absent: Carla Bagwell, Stephanie Howerter, Kathleen Hermacinski, Phyllis Bliven, Sicily Cotelleso, Krista Kelley, Julie Swoik, Ashley Walls, Nicole Meyers

### Agenda

1. Introductions
2. Group agreements
3. SMART Goals
  - a. Notes: Video and handout explaining what SMART goals are and that they are important to our work because they break down the steps to implementing recommendations into more manageable pieces, allow more community buy-in, and allow for adjustment to our goals as needed.
4. CQI
  - a. Notes: Handout review and discussion on how CQI fits in with our work.
5. Review of recommendations chosen by Councils
  - a. Notes: Workgroup 1 Recommendation: Provide incentives for child care centers and homes that accept more families utilizing CCAP, such as higher reimbursement rates, higher reimbursement for equipment, and a streamlined CCAP experience for all.
  - b. Notes: Workgroup 2 Recommendation: Collaboration among community organizations and local governments to promote and provide resources that families in the Region have expressed a need for, such as gas vouchers, public transportation, trauma therapies, efficient referral process, more frequent developmental screenings, and English language learner courses, etc...
6. Workgroup selection and meeting time discussion



- a. Notes: Asked for Council members to choose which recommendation they would like to work on. Based on this information Council members were divided into the two workgroups.
- b. Notes: Candence of meetings was discussed, two meetings in October, two meetings in November, one meeting in December, and one meeting in January

### Before next meeting...

- Make sure you have access to the Google folder
- Review CQI and SMART goal materials/videos