



Action Council All Member Meeting

Action Council Members

Date: October 17, 2023

Attendees

Council members present: Cheryl Caesar, Lupe Rodriguez, Jon Ashworth, Elina Gizatullina, Dane Cruz, Maria Pizano, and Pankti Jani

Council members absent: Bobbie Hinden, Jamie DiCarlo, Jennifer Cordova, Jessica Medina, Kerry Stokes, Maria Colunga, Martina Rocha, Dr. Michael Karner, Natalie Udstuen, Nicole Johnson, Lauren McArdle, Mellissa Ferguson, Taishiya Nix, Judy Armstrong, Dylan Olthoff and Joan Battley

Agenda

I. Introductions

Notes: A New Action Council member was introduced and welcomed to the council.

II. Review of SMART goals

- a. [Short video on SMART goals](#)
- b. SMART goals handout example presented, and ideas discussed.

III. Action and Implementation Plan:

Notes: An overview was provided to discuss how the Action Plan will be used during Year 2. Council members were given a list of recommendations made for the Early Childhood Regional Needs Assessment. As a council, we will decide what 2-3 recommendations to work on.

IV. Recommendation: Create a centralized hub for resources and services

Notes: A recommendation was made based on feedback from families and providers during the Regional Needs Assessment process.

Why was the recommendation made?

- Make it easier for parents and families to find Early Education Programs and Services.
- Improve Awareness of current programs (along with contact information).
- There are so many resources and different programs it will be helpful to know if they are funded by the state and/or private funding.



- Allows us to take everyone's knowledge and collect it together in one space. (One Stop Shop for all information).
- If we want to improve services, we need to know where they are currently located.
- Easier to get feedback from parents and providers (Surveys and Interviews).
- Important to have a comprehensive list to ensure effort and services are not duplicated.

What data supports the recommendation?

- Programs currently have openings, but families are not aware of them.
- We don't have an idea of providers' status if they are open and have enrolment openings.

What are the SMART goals that must be achieved to implement this recommendation?

- Create a comprehensive list of ECEC providers in the Region within 10 months in order to create a user-friendly website to help parents find suitable ECEC options for their children.
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- Identify someone to create and maintain the website.

What are the goals that must be achieved to implement this recommendation?

- When we have an established comprehensive website of programs and services that makes it easier for parents and families to find Child Care.
- When all the sub-goals are achieved.
- We are hoping to meet the goals within 12 months.

What are the anticipated risks/barriers to achieving the goals?

- Different programs use different databases and reporting forms.
- Real-time Data (Current openings) are missing.

What are some proposed solutions to the anticipated risks/barriers?

- When a child is enrolled at a provider, they are enrolled into different databases.
- Create a centralized system for enrollment.
- Receive information from Gateways INCCRRA.
- Get real-time data during Mandated meetings (Smart Start, Quality Improvements) and make it a requirement to update enrollment information.
- Review and create something similar to EPEL Elgin Partnership for Early Learning and send out monthly newsletters.

Next meeting: Tuesday, November 21st at 10:00 am