



Family Council All Member Meeting

Family Council Members

Date: Thursday, September 28th 6:00pm – 7:30pm

Agenda

1. Introductions
 - a. Alicia welcomed the members to the first Family Council meeting of year two. She then asked them to introduce themselves with their name, pronouns, and whether they were a new or second-year member. Alicia then went over the agenda for the meeting.
2. Group agreements
 - a. Alicia presented the group agreements to the members who then discussed and selected their preferred agreements for year two in breakout groups.
3. Early Childhood Regional Needs Assessment and Addendum
 - a. David explained the dissemination events we have been organizing both in-person and virtually across Kane County. He then talked about how we will also be incorporating the community's feedback on the Early Childhood Regional Needs Assessment by writing an addendum that will include any missed information.
4. Action Plan
 - a. Alicia discussed our next steps with the team. We will develop an action plan based on recommendations from the Early Childhood Regional Needs Assessment.
5. Action Plan Recommendations
 - a. Alicia discussed the action plan and explained that we will be focusing on two recommendations chosen by the council members. Work groups will be formed, where members from the Action Council and Family Council will collaborate on the recommendations. Alicia then presented the recommendations, followed by a discussion on how to select the best ones to work on. Participants were divided into breakout groups to discuss and select their top two recommendations. David explained that there will be workgroup meetings to work on the selected recommendations.
6. PLAT
 - a. Alicia discussed the Parent Leadership Assessment Tool (PLAT) with the members and highlighted that it is a tool designed to assist them in enhancing their leadership skills while on the Family Council. She also informed them that participation is voluntary and that the information they share will be used internally and their identities will be kept anonymous.



7. Next Steps

- a. Alicia informed members that the recommendations will be finalized soon. After the finalization, the members will be informed of the chosen recommendations. Additionally, she mentioned that members will have the opportunity to select which recommendation they want to work on and specify their available dates and times for participating in these work groups.

8. Family Council Meeting Times

- a. During the meeting, charts were presented that displayed the results of a survey sent to members regarding their preferred days and times for the Family Council meetings. Based on the survey results, a poll was conducted to determine the day and time for the next meeting, and members voted to select the most suitable option.

9. Resources

- a. Members were presented with available resources, including an orientation guide and training options.

10. Closing

- a. Alicia reminded members that the first meeting of the month will be for workgroups, and the second meeting will be for the full Family and Action Councils. She also reminded them that they will receive calendar invites for workgroups and meetings ahead of time. Alicia then thanked members for their time and for being part of the council and asked for any questions or comments they may have.

Before next meeting...

- Please review the attachments prior to the meeting.
 - Smart Goals handout
 - CQI video
 - CQI Handout
 - Action Plan Template
- Submit any final recommendations for the Addendum.
 - <https://forms.gle/BoV7p2X3fU6bPM3m8>