



## Family Council All Member Meeting

Date: September 26, 2023, 5:30 pm-7:30 pm

### Attendees

Council members present LaDonna Reynolds, Kamilat Soyege, Angela Ballard, Tiara Magee, and Simone Gatlin.

Council members absent: Ebony Taylor, Regina Harden, Brenda Lopez

### Agenda

1. Welcome
  - Notes: Meeting essentials and Zoom tips and tricks were shared with Family Council Members.
    - i. Meeting Essentials
      1. Taking care of your and your family's needs, troubleshooting tech issues, and camera/audio).
    - ii. Zoom Engagement Tools, Jaime G. shows Family Council Members the different settings for Zoom that will be helpful on the virtual platform (e.g., Changing your name, the chat icon, meeting settings, and personalized emojis).
    - iii. Zoom Annotation: Family Council Members learn about the desktop/laptop vs. mobile and how to access options when interacting in breakout groups (e.g., jamboards).
2. Introductions: Ice Breaker
3. Group agreements
  - Notes: Group Agreements:
    - i. Family Council Members had the opportunity to view the agreements and were made aware that we can do that anytime if we need to add/remove anything from the Group Agreements.
4. Year 1 overview
  - Notes: Region 1-B-C shares what our first year looked like.
    - i. Last Year We:
      1. Reviewed data on Early Childhood Education and Care programs and services.
      2. Conducted interviews and focus groups to understand what the data meant to community members in our Region.



3. Wrote a Regional Needs Assessment to document our findings.
4. Disseminated into the Cook County South Community.
5. Addendum
  - Notes:
    - i. Early Childhood Regional Needs Assessment Addendum:
      1. 5 Public Meetings
      2. 11 Private Meetings
      3. Attended Community Events to talk about the findings from our report.
      4. Due Date 10/2/2023
6. Action Plan recommendations
  - Notes: Family Council Members get a brief breakdown of how we will decide on recommendations.
    - i. CQI
    - ii. Smart Goals
    - iii. Action Plan: includes the top 2-3 recommendations from the Early Childhood Regional Needs Assessment and is rooted in the CQI method.
7. Meeting Times/Dates
  - October 11, 2023 (Family Council Meeting) 5:30-7:30 p.m.
  - November 8, 2023 (Family Council Meeting) 5:30-7:30 p.m.
  - December 13, 2023 (Family Council Meeting) 5:30-7:30 p.m.
  - January 10, 2023 (Family Council Meeting) 5:30-7:30 p.m.
8. Meeting Topics

### **Before the next meeting...**

- Complete Leadership survey
- Complete the Council Member Contact Form
- Sign Photo/Video Release Forms