



Family Council Meeting

Date & Time: September 19, 2023, 6:00pm to 8:00pm

Notes

6:00pm: Welcome and Introductions (40 minutes)

Notes:

- Region 19 Team introductions
- Family Council members introduced themselves and shared about their families and why they joined Birth to Five Illinois

6:40pm: Group Agreements (10 minutes)

Notes:

- Overview of Mission and Vision
- Courage Conversations overview
- Group Agreements overview
 - Family Council members were given the opportunity to add new group agreements, no new agreements were added.
 - If at any point Family Council members want to add to the group agreement please email Claudia at clangoni@birthtofiveil.com

6:50pm: RNA Addendum Updates (10 minutes)

Notes:

- Addendums will be added to our Regional Needs Assessment in October
- Following addendums will be made
 - Transportations Barriers
 - Healthcare Vaccine Access
 - DCFS staffing Policies

7:00pm: Year 2 and CQI (40 minutes)

Notes

- Overview of our last year
- Overview of Year Two
 - We will take some of the recommendations from our Regional Needs Assessment and create an Action Plan
 - We will meet once a month as Family Council, but we are asking Family Council members to volunteer to be in our work groups, which will be formed by Family Council and Action Council members.
 - Continuous Quality Improvement (CQI)
 - Method used by organizations to make things better and more efficient over time. It involves constantly looking for ways to improve, focusing on making small, incremental changes to implement change over time.
 - CQI model



- Plan→ Do→ Study→ Act→ Repeat
- Family Council members were split into 3 groups to participate in a CQI Activity
- Family Council reported on their CQI activity

7:40pm: Meeting Cadence (15 minutes)

Notes

- Overview of Action Plan
 - 2-3 recommendations from our Regional Needs Assessment will be picked.
- Overview of Meeting Cadence
 - A poll will be sent to our Family Council members to determine the new Family Council meeting time and date.
 - Work group meetings will be held when Council members are available.

7:55pm: Next Steps (5 minutes)

Notes:

- We ask all Family Council members to please review Region 19 recommendations and identify your top 3 recommendations for Action Planning

Before next meeting...

- Please look over all materials sent out.

Next meeting: TBD