



Action & Family Council New Member Meeting

Date: September 19, 2023

Attendees

Council members present: Laura Roberts, Tori Beaty, Jeffery Callahan

Agenda

1. Introductions
 - a. Birth to Five Illinois Staff: Heather Pruett – Regional Council Manager, Brittany Lemons – Family and Community Engagement Specialist, Jessica Chin – Administrative Support
2. Ice breaker
 - a. Members introduced themselves and shared why they were interested in joining the Council.
3. Welcome to the Council!
 - a. Community Agreements for an effective meeting space were reviewed for both Action and Family Council.
 - b. Brittany discussed the roles of the Action and Family Council.
4. Action & Family Council meetings
 - a. The meeting cadence for last year was shared, and the options for next year were highlighted. This will be voted on in the next meeting.
 - b. Expectations for participation during the meetings were discussed.
 - c. Brittany shared what you should do if you are unable to attend a meeting.
5. Year 1 work
 - a. Last year the Councils reviewed data on Early Childhood Education and Care programs and services.
 - b. Conducted interviews and focus groups to understand what the data meant to community members in our Region.
 - c. Wrote an Early Childhood Regional Needs Assessment.
 - d. Disseminated the Early Childhood Regional Needs Assessment.
6. Year 2 work
 - a. We will be taking a few recommendations from our Early Childhood Regional Needs Assessment and creating an Action Plan.
 - b. We will review some data on mental and behavioral health, talk with community members, and produce a short report based on our findings.



c. Disseminate the Action Plan.

Before the next meeting...

- The next Action Council meeting is September 21, 2023 at 1:00pm.
- The next Family Council meeting is September 26, 2023 at 7:00pm.
- All new Action Council members need to sign the Photo Video Release Form and email it back to Jessica.
- All new Family Council members need to sign the Photo Video Release Form and Stipend Agreement and email it back to Jessica.