



Family Council All Member Meeting

Date: September 26, 2023

Attendees

Council members present: Tori Beaty, Kathy Brown, Jeffery Callahan, Ranzie Callahan, Amber Elledge, Mary Hart, Jessica Hogg, Lexi Kanteres, Katlynn Mullins, Hannah Raney, Katie Schmollinger, Roxzen Styninger, Veronica Whisler

Council members absent: Toni Carter, Jena Mattmiller, Kelsey Smith

Agenda

1. Introductions
 - a. Birth to Five Illinois Staff: Heather Pruett – Regional Council Manager, Brittany Lemons – Family and Community Engagement Specialist, Jessica Chin – Administrative Support
 - b. Members introduced themselves and shared who is in their family.
2. Year 1 overview
 - a. The Action and Family Councils reviewed data on Early Childhood Education and Care programs and services, conducted interviews and focus groups, wrote an Early Childhood Regional Needs Assessment, and disseminated the findings to the community.
3. Group agreements
 - a. Community Agreements were reviewed as a Council. Members agreed to abide by the current Community Agreements within our meeting space and know they will be shared every meeting to open them back up for discussion.
 - b. A Council member added “Your voice matters” to the Community Agreements.
4. Addendum
 - a. The Addendum is feedback, data, stories, and quotes that we heard from community members throughout the dissemination process of the Early Childhood Regional Needs Assessment.
 - i. Conversations from the community have indicated that there are little to no options for child care for children with disabilities in all four counties in this Region.
 - ii. Through a recent Request for Proposal (RFP), the Regional Office of Education #13 has been awarded a grant to add 100 slots for Preschool For All Expansion and 250 slots for Prevention Initiative Birth to Three home visiting.



5. CQI
 - a. Continuous Quality Improvement (CQI) is a method used by organizations to make things better and more efficient over time. It involves constantly looking for ways to improve, focusing on making small, incremental changes to implement change over time.
 - b. We will be moving our recommendations forward by using CQI to create our Action Plan.
6. Year 2 meeting cadence
 - a. Brittany shared the different options for Year Two meetings.
 - b. Members participated in polls to determine the day, time, and meeting type that would work best. Jessica will email the results once this is completed.
7. Action Plan recommendations
 - a. The Action Plan includes the top two to three recommendations from the Early Childhood Regional Needs Assessment.
 - b. A Google form containing all recommendations will be sent to all Council members via email. Council members will indicate their top three recommendations that they believe should have an Action Plan. The result will be shared with both Councils via email before our next meeting date.
8. Parent Leadership Assessment Tool
 - a. The Parent Leadership Assessment Tool will guide you in identifying your strengths and areas you would like to develop further.
 - b. Brittany will email you the Parent Leadership Assessment Tool. If you have any issues completing it, please contact her.

Before next meeting...

- There are multiple forms that need to be completed. Please complete them by these due dates:
 - Stipend Agreement – September 29, 2023
 - Photo Release Form – September 29, 2023
 - Recommendations – October 1, 2023
 - Parent Leadership Assessment Tool – October 3, 2023
 - Google Council Member Information Form – October 9, 2023
- Jessica will provide you with these results once all the data has been collected:
 - Meeting Cadence for Year Two
 - Recommendations for the Action Plan
- Email Brittany how you like to be contacted and your family photos.