



MEETING NOTES

Region 13 Action Council Meeting

Date & Time: August 24, 2023, 1:00pm-2:00pm

Council Members present: Kara Boozer, Tranae Brockhouse, Christy Jean, Jessica Palazzolo, BreeAnna Pelcynski, Jill Wardlow

Council Members absent: Jennifer Clark, Emma Conway, Crystal Donoho, Shirley Gordon, Ashley Griffin, Makyla Hargrave, Mary Hart, April Higgins, Maria Koehler, Deborah Lewis

1:00 Welcome, Introductions, Ice Breaker & Community Agreements (18 mins)

Notes:

- Birth to Five Staff: Heather Pruettt – Regional Council Manager, Brittany Lemons – Family and Community Engagement Specialist, Jessica Chin – Administrative Support
- Members: Kara Boozer – Youth development educator at the University of Illinois Extension, Tranae Brockhouse – Director of Project Child and Child Care Resource and Referral Office at Rend Lake College, Christy Jean – Director of Rend Lake College Children’s Center, Jessica Palazzolo – Manager at Lincoln Prairie Behavioral Health Center, BreeAnna Pelcynski – Special Education Teacher in Nashville, Jill Wardlow – Program Director of the Regional Office of Education Preschool for All
- Members introduced themselves and shared their back to school challenges or success stories.
- Community Agreements for an effective meeting space were reviewed.
- On-demand foundational trainings were shared.

1:18 RNA Review/Feedback (19 mins)

Notes:

- Heather showed where the Early Childhood Regional Needs Assessment was located on the Birth to Five Illinois website.
- The Early Childhood Regional Needs Assessment and Infographic was reviewed.
- The YouTube webinar was shared.

Next Steps:

- If you would like a hard copy of the Early Childhood Regional Needs Assessment, please contact Heather.

1:37 Comparison of Recommendations (10 mins)

Notes:

- Heather shared a recommendation comparison chart with the Council.
- Council members reviewed the process of the Addendum.

Decision Made:

- Council members agreed that the recommendations that we made show how different our Region is compared to others.

Next Steps:

- The final Addendum is due October 1st.

1:47 Dissemination (2 min)

Notes:

- Heather shared what we have done for dissemination so far:
 - Email links went to our entire network on the day of the release.
 - Social media posts to our network with links to the full Early Childhood Regional Needs Assessment.
 - Meetings and presentations to share findings, strengths, needs, and recommendations from our Early Childhood Regional Needs Assessment.
 - Town Hall style listening sessions were open to anyone in the Region.
 - Feedback surveys have been created and shared.

Next Steps:

- If there are any organizations that you would like to present the Regional Needs Assessment, please reach out to us so we can schedule it.

1:49 Review Next Steps, Closing Comments (11 mins)

Notes:

- A preview of the year two Action and Family Council meeting plan was shared.

Next Steps:

- Important Deadlines:
 - September 29th – Submit meeting plan to State Team
 - October 1st – Final Addendum Due
 - February 2nd – Final Action Plan Due
- The next Action Council meeting is September 21st at 1:00 pm.