



## **Action Council Meeting #3**

Date: October 10<sup>th</sup>, 2023, 1:00pm-3:00pm

### **Attendees**

Council members present: Bob Spatz, Diane Schoenheider, Tiffany Lewis, Hunter Stuckemeyer, Angela Hart, Chelsea Guillen, Dot Lambshead, Ana Guevara, Rosalind Banks, Vivian Palicki, Kanella Maniatis, Kathy Slattery, Shannon Ellison.

Council members absent: Emily Norman, Glenda Thomas, Linda Rios, Sarah Weston, Precious Porras.

### **Agenda**

1. Icebreaker.
2. Birth to Five Organization/1-B-B Family Council Updates.
  - a. Notes: The Childhood Regional Needs Assessment's Spanish reports and infographics are available online. The link was provided to the Council members.
  - b. Notes: The Regional Council Manger shared an invitation to the Early Childhood block grant listening session for Regional Community Systems Development. The RCM provided the Council Members with the date, time, link and questions for the Regional Community Systems listening session.
  - c. Notes: The Face Specialist shared the updates on the Family Council.
3. Community Agreements.
4. Continuous Quality Improving.
  - a. Notes: The RCM provided a diagram with the steps of the CQI model.
  - b. Notes: The RCM informed the Council members that the group is in the planning stage. The RCM listed what will be covered in the planning step.
6. SMART Goals.
  - a. Notes: The RCM shared the definition of SMART Goals with the group and how they will be used while working with the top three Recommendations.
7. Guide to writing SMART Goals.
  - a. Notes: The RCM discussed the meaning of each letter of the acronym in detail.
8. SMART Goals-Additional Resources.
  - a. Notes: The RCM shared the links to the resources for a deeper understanding of SMART Goals.
9. Recommendations: Recap.
  - a. Notes: The RMC shared the three recommendations and the month each recommendation will be focused on.



b. Notes: Data and anecdotal information were provided for October's recommendation.

c. Notes: Problems were shared with the Council, and time was provided for root cause analysis.

10. Next Steps.

a. Notes: The RCM provided the dates and times for the upcoming Action Council meetings and Workgroups.

b. Notes: The RCM provided a to-do list for the Action Council and the link for the Photo Release.

**Before next meeting...**

- Attend a workgroup meeting and be ready to participate!
- Think about potential guest speakers that can attend a meetings/workgroups.
- Consent or opt-out of photo release.