



MEETING NOTES

Region 53 Action Council Meeting

Date & Time: 10/11/22, 4:00 PM – 6:00 PM

Council Members present: Carla Bagwell, Phyllis Bliven, Donna Ashley, Amy Sloan-Gray, Lynn Burgett, Michelle States, Brenda Lee Smith

4:00 Welcome and Introductions (15 min)

Notes:

- Lynn Burgett- Coach Preschool for All, Havana
- Michelle States- Unity Point Case manager for Pregnant and postpartum women with substance abuse issues
- Carla Bagwell-Head Start
- Phyllis Bliven-Illinois Central
- Donna Ashley- Executive Director Tazewell Woodford Head Start
- Amy Sloan-Gray-Childrens Home and & Aid
- Brenda Lee Smith-Director SAL Child Care Connections

Decisions made: N/A

Next Steps: N/A

4:15 Community Agreements (15 min)

Notes:

- Members wrote down ideas of what should be in Community Agreement at previous meeting
- Discussion of items to include in Community Agreement

Decisions made: Community Agreement written and agreed upon

Next Steps: Community Agreement will be made available to members on google drive

4:30 Introduction to Regional Scan Template/Agenda (40 min)

Notes:

- Review of documents outlining Regional Scan
- How Regional Scan will be completed
- Schedule of meetings to complete Regional Scan
- Questions answered surrounding role of State team when Regional Scan is complete



Decisions made: Regional Scan (demographics) to begin at the next Action Council Meeting

Next Steps: Begin looking at demographic data

5:10 Selection Process and Need for Volunteers (20 min)

Notes:

- Review of process for selecting new Action Council Members
- Request for volunteers to select new members

Decisions made: Lynn Burgett and Donna Ashley volunteer

Next Steps: Felicia will send out packets for review and selection

5:30: Training Available for Council Members (5 min)

Notes:

- Review of trainings available but not required for members
- Illinois Action for Children trainings

Decisions made: Members will review trainings if they so chose

Next Steps: Foundational trainings link will be made available on google drive

5:35: Meeting Cadence (20 min)

Notes:

- Discussion of time of day for future meetings
- Discussion of hybrid meetings as needed
- Discussion of frequency of meetings based on month

Decisions made: Agreed the next meeting is on November 1, at 4:00

Next Steps: Future meetings tentatively set for every first and third Tuesday of the month at 4:00, hybrid available if needed

Follow-up/Next Steps:

- Bring new Action Council members on board
- Begin reviewing data around demographics for Regional Scan