



MEETING NOTES

Region 44 Action Council Meeting

Date & Time: 9/29/2022 11:00am-12:30pm

Council Members present: Diana Hartmann, Donna Emmons, Elyse Sereyka,
Jamee Potash, Susan Beckman

Council Members absent: Kim Lamz

11:10 Welcome & Introductions (10 minutes)

Notes: Diana Hartmann- Regional Superintendent of Schools

Donna Emmons- Associate Head Start State Collaboration Director

Elyse Sereyka- Program Manager HUG (Helping Us Grow)

Jamee Potash- Assistant Director Friendship House

Susan Beckman- Program Manager Child & Family Connections

Kris Cozzi- Family & Community Engagement Specialist Birth to Five Illinois

Samantha Marcellis- Regional Council Manager Birth to Five Illinois

Decisions made: N/A

Next Steps: N/A

11:20 Team-Building: The 5-Minute Personality Test (25 minutes)

Notes: Members completed the test and responded to these discussion questions:

1. What result did you get?
2. How are you feeling about the result?
3. What resonates as surprising, true, or wrong?
4. How will you use this information in your role on the Council?

Decisions made: N/A

Next Steps: Continue team-building among Council Members

11:45 Break (5 minutes)

11:50 Information about Birth to Five, Council's Purpose, & Member Expectations (25 minutes)

Notes: Samantha presented information about mission, vision, and values; the purpose of the Action Council; timeline for the Regional Scan; and expectations for



council members, including attending meetings, engaging families and the community, and sharing and reviewing data.

Decisions made: Members verbally agreed to expectations.

Formed sub-committee for selection of additional Action Council Members.

Next Steps: Invite others to fill out Action and Family Council Interest Forms

Sign-up for regional newsletter

Sign the photo agreement form

12:15 Meeting Frequency, Scheduling, and Modality Discussion (5 minutes)

Notes: Group voted regarding plans for future meetings

Decisions made: Action Council will meet twice monthly on Thursday at 11:00

Meetings with alternate between virtual and hybrid

Next Steps: Book conference room and send out future meeting dates

12:20 Community Agreements Brainstorm (10 minutes)

Notes: Members wrote ideas for group norms/ community agreements on notecards or virtual padlet

Decisions made: Brainstorming only this meeting

Next Steps: Group ideas based on category prior to next meeting

Finalize wording and come to agreement on list of Community Agreements at start of next meeting