



MEETING NOTES

Region 41 Action Council Meeting

Date & Time: 9/29/2022, 9:30am-11:30am

Council Members present: Sister M. Kateri, Terri Mussatto, Donna Dixon, Lauren Jacobs, Kristy Smiley, Barbara Corby, Amy Knackstedt, Veneta Wadlow, Amy Villet, Heidi Elliott

Council Members absent: Kyra Lakin

9:30am Welcome & Introductions (30 min)

Notes:

- Action Council members introductions completed
- Housekeeping completed

Decisions Made: N/A

Next Steps: N/A

10:00am Introduction to Birth to Five Illinois, Council Purpose & Member Expectations (45 min)

Notes:

- Introduction PowerPoint presented
- Council members expectations discussed
- Actions Council Selection Committee expectations discussed
- Mission and Vision Activity completed
- Family Council Flyers distributed
- Offered Birth to Five Illinois staff presence at Family Facing activities and other community events

Decisions Made: Three Council members volunteered for Selection Committee (Veneta, Donna, Heidi)

Next Steps: Create visual using highlights from Mission and Vision Statement, prepare package for Selection Committee

10:45am 10-Minute Break



10:55am Community Agreements (20 min)

Notes:

- Discussed Community Agreements
- Reviewed Self-Permission (Diversity-Informed Tenets for Work with Infants, Children & Families)
- Reviewed Photo and Video Release Form

Decisions made: Community Agreements chosen, Self-Permission forms completed, Photo and Video Release Form completed and collected from in-person attendees

Next Steps: Collect Photo and Video Release Form from virtual attendees

11:15am Meeting Schedule & Location & Hybrid Discussion (10 min)

Notes:

- Meeting schedule location and delivery discussed

Decisions made: We will meet two times in the month of October. We will meet once in November and once in December.

Next Steps: N/A

11:25am Closing (5 min)

Notes:

- Last thoughts collected from Action Council members
- Action Council photos taken

Follow-up/Next Steps: Regional Council Manager to follow up with Action Council members absent