



## MEETING NOTES

### Region 4 Action Council Meeting

Date & Time: September 22, 2022, 6:00pm

Council Members present: Hillary Cook-Harris, Ester Lodge, Shannon Scheffel, Maurice West, Sue Wilson, Livia Bane, Kelly McNeal  
Council Members absent: N/A

#### **6:00pm: Welcome and Introductions (20 minutes)**

Notes:

- Livia Bane, Region 4 Council Manager, Kelly McNeal, Region 4 Family and Community Engagement specialist, Hillary Cook-Harris, RPS 205 EC Curriculum Director; Esther Lodge, Alignment Rockford-Ready to Learn Program Manager; Shannon Scheffel, Harlem Community Center Director; Maurice West, Illinois State Representative 67<sup>th</sup> District; Sue Wilson, First Step Daycare Director.

#### **6:20pm: Council Purpose, Expectations and Community Agreement (35 minutes)**

Notes:

- Birth to Five Illinois Animation video
- PowerPoint presentation

Decisions made: Established *Community Agreement* with Council members

Next Steps: Email Birth to Five Illinois Animation video link

#### **7:00pm: Birth to Five Illinois History, Mission, Vision, and Values (45 minutes)**

Notes:

- Introduction to Illinois Commission Report
- Overview of Birth to Five Illinois: Mission, Vision, and Values
- Discussion on future Selection Committee responsibilities, overview of Family Council representatives, and other modes of contribution, including focus groups and interviews.

Decisions made: Current Action Council members will promote Birth to Five Illinois and recruit for additional Council members as needed.

Next Steps: Email Illinois Commission report link for review and future discussion, Email IL ECE Funding Map



**7:45pm: Future Meeting Cadence Discussion (15 minutes)**

Notes:

- Administer group-poll on meeting preference

Decisions made: Poll results determine majority preference

Next Steps: RCM will follow up with poll results and set ongoing meetings

Follow-up/Next Steps:

- Email Birth to Five Illinois Animation video link, Illinois Commission report, and IL ECE Funding Map
- Set Action Council future meeting dates and send calendar holds