



MEETING NOTES

Region 13 Action Council Meeting

Date & Time: July 13, 2023, 1:00pm-2:00pm

Council Members present: Tranae Brockhouse, Crystal Donoho, Jessica Palazzolo

Council Members absent: Kara Boozer, Jennifer Clark, Emma Conway, Shirley Gordon, Ashley Griffin, Makyla Hargrave, Mary Hart, April Higgins, Christy Jean, Maria Koehler, Deborah Lewis, BreeAnna Pelcynski, Jill Wardlow

1:00 Welcome, Introductions, Ice Breaker & Community Agreements (8 mins)

Notes:

- Birth to Five Staff: Heather Pruettt – Regional Council Manager, Brittany Lemons – Family and Community Engagement Specialist
- Members: Tranae Brockhouse – Director of Project Child and Child Care Resource and Referral Office at Rend Lake College, Crystal Donoho – Director of Children’s Learning Center at Kaskaskia College, Jessica Palazzolo – Manager at Lincoln Prairie Behavioral Health Center
- Members introduced themselves and shared their purchases from Prime Day.
- Community Agreements for an effective meeting space were reviewed.
- On-demand foundational trainings were shared.

1:08 Council Recruitment, Summer Activities (5 mins)

Notes:

- Brittany shared information on summer activities that have taken place in Region 13.
 - Mom Group Meeting in Mt. Vernon
 - Holy Sews
 - Recruitment for Washington County

Next Steps:

- Email Brittany if you have any events happening this summer that you would like her to help or attend.

1:13 Sneak Peeks, update on RNA Process (4 mins)

Notes:

- The Early Childhood Regional Needs Assessment is currently delayed for release.
- We are still currently doing Sneak Peeks of the Regional Needs Assessment.
- Discussed the participation of the Regional Needs Assessment dissemination.
- Shared that the Action and Family Council Interest Forms are still open.

Decision Made:

- We are currently looking for these roles for Council members:
 - Action Council
 - Roles and sectors outside of the Early Childhood Education and Care world. (Health Care, Business Leaders, Elected Officials)
 - Family Council
 - Anyone with children under the age of eight.
 - Washington County

Next Steps:

- Please recruit, post, and share the Action and Family Council Interest Forms.

1:17 Dissemination Plan (14 min)

Notes:

- Shared what organizations we want to present the Early Childhood Regional Needs Assessment with when it gets released.
 - Regional Office of Education #13
 - School Districts
 - Project Child
 - Bright Point
 - Local Elected Officials
 - Chambers
 - Early Childhood Education and Care Programs
 - Child and Family Connections #21
 - Kaskaskia College
 - Rend Lake College
 - Local Libraries
 - SIECAT
 - Health Departments
- Reviewed Region 13's needs and recommendations.
- We will be creating an Addendum to the Early Childhood Regional Needs Assessment which will be feedback from community stakeholders and Early Childhood Education and Care providers. Information that will be collected:
 - Who was missing from our conversations?
 - What data or information is missing?
 - Is there an area that needs more focus or a deeper discussion?

- Changes that have happened since the Early Childhood Regional Needs Assessment was written.

Decisions Made:

- Jessica and Tranae suggested that we also talk to Christin from Man-Tra-Con.
- Speaking to Human Resources agencies would also be beneficial.

Next Steps:

- If there are any organizations that you would like to present the Regional Needs Assessment, please reach out to us so we can schedule it.

1:31 Review Next Steps, Closing Comments (9 mins)

Notes:

- Shared projects and activities that are happening with Project Child and Children's Learning Center.

Decisions Made:

- The next Action Council meeting might be too early to meet.

Next Steps:

- The next Action Council meeting is August 24th at 1:00 pm.