



## MEETING NOTES

### Region 13 Action Council Meeting

Date & Time: June 15, 2023, 1:00pm-2:00pm

Council Members present: Kara Boozer, Emma Conway, Crystal Donoho, Ashley Griffin, Maria Koehler, Jessica Palazzolo, Jill Wardlow

Council Members absent: Tranae Brockhouse, Jennifer Clark, Shirley Gordon, Makyla Hargrave, Mary Hart, April Higgins, Christy Jean, Deborah Lewis, BreeAnna Pelcynski

#### **1:00 Welcome, Introductions, Ice Breaker & Community Agreements (6 mins)**

Notes:

- Birth to Five Staff: Heather Pruettt – Regional Council Manager, Brittany Lemons – Family and Community Engagement Specialist
- Members: Kara Boozer – Youth development educator at the University of Illinois Extension, Emma Conway – PreK Teacher at Germantown Elementary, Crystal Donoho – Director of Children’s Learning Center at Kaskaskia College, Ashley Griffin – Director of Ivy League Day School, Jessica Palazzolo – Manager at Lincoln Prairie Behavioral Health Center, Jill Wardlow – Program Director for the Regional Office of Education Preschool for All
- Members introduced themselves and shared something positive that happened to them or their family recently.
- Community Agreements for an effective meeting space were reviewed.
- On-demand foundational trainings were shared.

Next Steps:

- If you need the link to the foundational training, please contact Jessica.

#### **1:06 Sneak Peeks, update on RNA Process (5 mins)**

Notes:

- Brittany shared photos from Region 13’s Meet & Greet Celebration at the park.
- This was the first meeting where the Action Council and Family Council got to meet.
- Heather shared that our Regional Needs Assessment is officially approved and sent to the graphic designer.

### **1:11 Dissemination Plan (1 min)**

Notes:

- Discussed the participation of the Regional Needs Assessment dissemination.

Next Steps:

- If there are any organizations that you would like to present the Regional Needs Assessment, please reach out to us so we can schedule it.

### **1:12 Council Recruitment (2 mins)**

Notes:

- Shared that the Action and Family Council Interest Forms are currently open.
- The next Action Council recruitment round focuses on the whole child.  
Examples: behavioral health, mental health, medical, or dental

Next Steps:

- Contact Jessica if you need the link to the Council Interest Forms.

### **1:14 Needs & Recommendations Review (14 mins)**

Notes:

- Reviewed our Regional Needs and Recommendations that will be in the Regional Needs Assessment.

### **1:28 Review Next Steps, Summer Events, & Closing Comments (5 mins)**

Notes:

- Community Dissemination will be going on once the Regional Needs Assessment is released which will be us presenting information to the community. Examples:
  - Group Presentations
  - Individual Presentations
  - Project Child
  - Children's Home and Aid (CHASI)
- Brittany is working on summer recruitment events.

Next Steps:

- Please share Birth to Five Illinois: Region 13's Facebook post and share how your experience has been on the Action Council.
- The next Action Council meeting is July 13<sup>th</sup> at 1:00 pm.